<div align="center">

Society for Prevention Research 20th Annual Meeting

Scholar One Abstract Submission Instructions

</div>

The SPR abstract submission website is at http://spr2012.abstractcentral.com/

The abstract submission website is open as of Wednesday, September 7, 2011. The deadline for abstract submissions is Wednesday, October 26, 2011, 11:59 PM PDT.

Step by Step Abstract Submission Guidelines for Authors

List of Topics

Go to the ScholarOne Abstract website at http://spr2012.abstractcentral.com and create a login with user name and password.

<u>**Creating and Viewing Submissions**</u>

- To begin a new submission choose **"Create a New Submission"** from the left-hand menu.
- To view, print, or continue editing choose **"View Submissions."**

<u>**General Submission Information**</u>

1. **DEADLINE:** The deadline for electronic submissions is **October 26, 2011 11:59 PM PDT**.
2. **ABSTRACT LIMIT:** Oral presentations are limited to **TWO** per person, which includes presenting authors for individual papers and presenting authors within an organized paper symposium. Serving as chair or as a discussant in an organized paper symposium, an organized poster forum, or a roundtable discussion does not count as an oral presentation. There are no limits to poster presentations including posters within an organized poster forum.
3. **CHARACTER LIMIT:** There is a limit of 2800 characters, including spaces, which is approximately 400 words for the text of your submission. You will be advised of your character count usage throughout the submission process as you save and move to the next step.
4. **TITLE AND BODY:** The title should be entered in title case. Do not use all caps or quotation marks in your title. Do not use formatting tags in the title. You may copy and paste your submission body into the appropriate sections.
5. **SPECIAL CHARACTERS and FORMATTING:** If you copy and paste the title and/or body of your submission from your word processor, special characters should transfer, but formatting will not transfer. You can insert special characters and/or formatting tags using the **Special Characters Palette**. To access the palette, click on the "Special Characters" button located on the Title/Body page.
6. **PRESENTATION TYPE AND CATEGORY:** You will be asked to select the appropriate presentation type for your submission. Some submission types will have only one selection from which to choose. Select the appropriate category(ies) using the drop-down menus provided.
7. **AWARDS:** Some submission types may be eligible for awards. You will be asked to designate your interest by selecting the appropriate option.
8. **INSTITUTIONS/AFFILIATIONS: You will be asked to enter all the institutional affiliations for your authors prior to adding the authors.** You do not need to enter institutions in a particular order to be able to designate author affiliations. After entering all affiliations, you will proceed to the next step of adding authors and then associating them with the already entered affiliations.
9. **AUTHORS:** Please enter all authors in the order they should appear in the heading of the abstract. If you (the Contact Author) are not the Presenter on a submission, you will need to provide contact information on the Presenter.
10. **ABSTRACT PROOF:** Carefully check the proof of your abstract. Make sure all special characters and formatting are displaying properly in your proof. If you find errors, return to the appropriate page by clicking on the page name in the left-hand menu to make your corrections.

11. **COMPLETING YOUR SUBMISSION:** If you have not completed all required sections and details you will not be able to submit. When all required information is entered, the "Submit" button will appear at the bottom "Proof and Submit" page.
12. **NOTIFICATIONS:** Notifications will be emailed mid-March, 2012. If you do not receive your notification by March 31, 2012, please contact the Society administrator.
13. **SUBMISSION OR MEETING QUESTIONS:** If you have questions regarding the submission criteria or questions about the meeting, please contact the Society executive director, Jennifer Lewis at jenniferlewis@preventionresearch.org or 703-934-4850, ext. 213.
14. **TECHNICAL SUPPORT:** If you have any difficulty with the submission process, please click the "Get Help Now" button located in the upper right-hand corner of each page.

Submission Instructions For Authors

To View Submissions or Create a New Submission, select the Abstract Type. Then click "Go" at the bottom of the page.
To navigate between "Abstract Types" you must click on the top menu tab "Submissions".

Individual Submission: Paper
Create a new abstract or edit an existing abstract

Individual Submission: Poster
Create a new abstract or edit an existing abstract

Individual Submission: Technical Demonstration
Create a new abstract or edit an existing abstract

Organized Paper Symposia
Create a new or edit an existing organized paper symposia SESSION

Add or edit a paper abstract to an already created Organized Paper Symposia session

Both submission steps must be completed to create a complete session.

Organized Poster Forum
Create a new or edit an existing organized poster forum SESSION

Add or edit a poster abstract to an already created Organized Poster Forum session

Both submission steps must be completed to create a complete session.

Roundtable Discussion/Scientific Forum
Create a new or edit an existing Roundtable Discussion/Scientific Forum

To navigate between Abstract Types you must click on the top menu tab "Submissions".

THE SUBMISSION INSTRUCTIONS TO SUBMIT INDIVIDUAL PAPERS, INDIVIDUAL POSTERS AND ROUNDTABLE DISCUSSIONS/SCIENTIFIC FORUMS ARE FAIRLY STRAIGHT FORWARD.

TO SUBMIT AN ORGANIZED PAPER SYMPOSIUM OR AN ORGANIZED POSTER FORUM it is important to note that you must first create the SESSION by creating a session title and the introductory abstract for the session. After you have created the session you go back to the "Submission Tab" and create a paper or poster within the session you have just created. You must select the name of the session you created so that the abstract is linked within your session. (Do not create individual submission papers or individual submission posters; they will not link to the symposium session.)

Submission Instructions For Authors

When you create your abstract note your Control ID #.

 Control ID: 1225882   Contact Name: entering author   Current Character Count: 0 out of 2800

Title and Body

- Type or copy-and-paste the title and body of your abstract into the boxes below. Please note that if you copy and paste from a word processing software, such as Microsoft Word, any formatting you have done to your document (bolding, italicizing your text) will be lost!

  Note: In order to copy and paste the text of your abstract, you may need to use keyboard shortcuts.
    o To copy text from the text boxes, press CTRL+C (APPLE+C on a Macintosh).
    o To paste text into the text boxes, press CTRL+V (APPLE+V on a Macintosh).
- Enter the title in Title Case. Do NOT put the title in quotation marks and do NOT make the title all caps.
- **Special Characters:** In most cases, Greek letters and other special characters will transfer from your word processing software. The Special Character Palette is available if

you need a special character that you are unable to find in your word processor.
- There is a limit of **2,800** characters, including spaces, which is approximately 400 words, for the text of your submission. Authors and institutions will not be counted.
- Press the **"Save"** button at any time to review character usage for this submission.

π Special Characters

❋ Title

❋ **Abstract Body**

Submission Rules

❋ You MUST mark the "Acknowledge and Continue" checkbox at the bottom of the page.

The Program Committee of the Society for Prevention Research (SPR) invites international and U.S. submissions for presentations within all content areas of public health, education, human services, criminal justice, medical and biobehavioral sciences, developmental science, and genetics as related to the prevention of physical, emotional, and behavioral problems, and the promotion of healthy living and well-being. SPR includes members and participants from varied disciplines and areas of research, implementation, and policy making. Type I and Type II translational research (i.e., translating basic science into prevention models; adapting interventions to the real world) is emphasized. Prevention and health promotion research includes a focus on resilience in the face of adversity, enhancement of health-related and positive behaviors, and the reduction of unhealthy and dysfunctional behaviors. Prevention topics across the age span are welcome. Specific disease and physical health topics that are encouraged for submission and that are addressed by prevention include but are not limited to: cancer, diabetes mellitus, HIV/AIDS and other sexually transmitted diseases, obesity, cardiovascular disease, and unintended pregnancy. Behavioral and mental health issues include but are not limited to: family conflict, violence prevention, delinquency, crime, suicide, academic failure, school dropout, unemployment, worker productivity, occupation safety, unintended injury, poverty, and mental health problems and disorders, including depression, substance use, abuse, and addiction (e.g., alcohol, tobacco, prescription, over-the-counter medications, and street drugs). Biobehavioral and genetic topics include but are not limited to: examination of biological and neurobiological underpinnings related to variation in human behavior, gene-environment interplay on physical or mental health

outcomes, and interventions that target biobehavioral or genetic risk mechanisms or show effects on such mechanisms. System and policy-related issues include but are not limited to: managed care, reduction of health disparities, policy-based interventions, international prevention strategies, welfare, maternal health, infant and child health, global warming impact on health, and measurement and coordination of social services.

Each year the SPR selects special themes designed to highlight specific areas of research relevant for prevention scientists. These special themes guide the development of plenary sessions, symposia, and preconference workshops. Our intent is to provide an opportunity for conference attendees to explore scientific developments that may influence research in the near future and to create a forum for interdisciplinary interactions. This year, the broad conference theme is "Promoting Healthy Living through Prevention Science." We seek submissions that fit within this broad theme and include a focus on resilience, adaptation, the development of protective factors, and health-promoting mechanisms and outcomes within and between individuals, dyads, groups, and communities. Three special themes have been established: promoting physical health, early intervention models that foster resilience, and healthy relationships.

We remain committed to maintaining SPR's strengths by also providing general conference themes that focus on different stages of the prevention cycle (e.g., epidemiology, etiology, efficacy, etc.). Within the special and general conference themes, we encourage submissions that consider neurobiological and/or genetic mechanisms and methods, including stress reactivity processes (e.g., HPA axis function, cortisol reactivity); behavioral, molecular, and epigenetic studies; and EEG or fMRI-based research. We strongly encourage those submitting to consider one of the special or general themes when crafting their submission.

Further, SPR strongly encourages submissions by early career prevention scientists, including graduate students post-doctoral fellows, and researchers who have recently begun to work independently.

One of SPR's missions is to facilitate the development of more junior prevention scientists. We encourage senior researchers to collaborate with early career researchers and submit linked abstracts for presentations on specific themes or individual projects. These need not be limited to organized paper symposia or organized poster forum presentations.

Given the limited time and rooms for oral presentations, we are especially interested in organized paper symposia and organized poster forums that include authors from a variety of research groups and from more than one project. The Program Committee also encourages organized paper symposia and organized poster forums consisting of several authors from single research studies, such as multi-site and/or longitudinal studies.

We encourage authors to consider submitting an individual poster presentation. We seek broad participation in the conference, and many individual poster presentations can be accommodated. We will again combine the two evening poster sessions with receptions to enhance camaraderie.

Please note that all submissions must be in English.

PRESENTATION TYPE/(CATEGORY) THEME

Control ID: 1225882   Contact Name: entering author   Current Character Count: 50 out of 2800

Presentation Type / (Category) Theme

- Click on the pull-down menus and choose the appropriate Presentation Type and (Category) Theme for your submission. Refer to the SPR Call for Papers for complete descriptions of the themes for 2012.
- If your presentation type is not included in the pull-down menu go back to "Submission" tab at the top of the page and select the appropriate "Submission Role".

Please choose your presentation type.

Presentation Type

NB: Select presentation type carefully. Once you create an abstract you cannot change the presentation type.

Please choose your Category/Theme.

Category/Theme

Equipment

* Please note that all presentation rooms for individual papers and organized paper symposium and roundtable discussions will be equipped with an LCD projector. Presenters will be responsible for providing a laptop computer (or sharing a co-presenter's laptop, bring your PowerPoint presentation on a flash drive.) Presentation rooms for individual posters and organized poster forums will be equipped with poster boards (4 ft. high x 8 ft. wide.) Any special AV requests, including Internet access, must be made through Jennifer Lewis @ jenniferlewis@preventionresearch.org) and costs will be passed along to the presenter.

☐   I have read and agree to the above.

Willing to present as poster?

* You have submitted under the "Individual Paper" submission role. As such, your abstract will be reviewed as an individual paper. However, if your submission cannot be scheduled as a paper due to the limitations of meeting time and space would you be willing to make a poster presentation?

◻ Yes, I am willing to present a poster.

◻ No thank you, I am not interested in making a poster presentation.

Control ID: 1225882   Contact Name: entering author   Current Character Count: 50 out of 2800

ECPN Student Poster Contest

The 4th annual ECPN Student Poster Contest will be held at the 2012 SPR Annual Meeting. The purpose of this contest is to encourage student attendance and participation in the annual meeting, increase student visibility at the conference, attract new student members to SPR and ECPN, and encourage existing student members to become full members upon graduation. Both undergraduate and graduate students are encouraged to enter. To be eligible to enter the contest, students must be both first and presenting author. The posters will be displayed beginning Wednesday evening during the SPR poster session, and winners will be announced on Thursday at the awards presentation. The top 3 poster presenters will receive a $250 travel award plus a free 1-year SPR membership. The poster presenters receiving honorable mentions will receive a 1-year SPR membership. Judging criteria will include innovation, importance of the research topic to the field, quality, use of advanced methods, and contribution to prevention science.

Please indicate if you wish to apply for any of the following Awards

Apply	Decline	Award Name
◉	◻	ECPN Student Poster Contest View Conditions and Award Details

Control ID: 1225882   Contact Name: entering author   Current Character Count: 50 out of 2800

Adding Institutional Affiliations

- **Institutional affiliations are entered <u>prior</u> to adding authors.**
- Enter all institutions with which your authors are affiliated.
- Enter each institution only once. For example, if there are 5 authors, 3 of whom are from

one institution and 2 of whom are from another, you will enter 2 institutions, not 5. However, if there are 2 or more departments at the same institution represented, they should be entered separately.

- **On the next screen, you can associate your authors with their respective institutions.**
- Enter the information requested in the **"Add an Affiliation"** box below, then press **"Add".**
- To edit an affiliation you have already added, click on the **Edit** icon and make your changes.

π Special Characters

Add an Affiliation

Department: [   ]

✱ Institution: [   ]

✱ City: [   ]

✱ Country:

✱ State/Territory:

#

Control ID: 1225882   Contact Name: entering author   Current Character Count: 50 out of 2800

Adding Authors and Associating Institutions

- To create a list of authors for this submission, click the **"Add Author"** button below. In the resulting window, enter the required information. Do not enter a period after initials. Click **"Save"** after entering each one.
- Associate each author with their respective institutions by entering the appropriate reference number from the drop down boxes to the **right** of each name. Reference numbers can be found under the **Affiliations** list above the add author section.
- All persons associated with an abstract submission shall be included in the abstract author information. Please select author roles carefully. Oral presentations are limited to TWO per person, which includes presenting authors for individual papers and presenting authors within an organized paper symposium. Serving as chair or as a discussant in an organized paper symposium, an organized poster forum, or a roundtable discussion does not count as an oral presentation. There are no limits to poster presentations including posters within an organized poster forum.

- **Primary Author** - This individual is the primary author of the abstract and/or research paper. The primary author may or may not be a presenting author and may or may not attend the meeting. There is a minimum and maximum of one "Primary Author." By default, the "Entered By" author is the Primary author - you may leave it defaulted this way, as this role has no bearing on abstract authors.
- **Presenter** - This individual is the presenter for oral (both individual papers within an organized paper symposia and organized poster forums) and poster presentations and technology demonstrations. This individual must attend the meeting. There is a minimum and maximum of one "Presenting Author." <u>A presenting author is limited to TWO oral presentations in the meeting.</u>
- **Co-Author** - This individual(s) is a co-author on the abstract and/or research paper. Co-authors may or may not attend the meeting. There is no minimum or maximum requirement for "Co-Authors."
- When you have finished entering all authors **YOU MUST put them in the order they should appear on the abstract in the final program.** Use the drop-down boxes in the far **left** column of the list to do this. **Failure to properly order the authors will result in them being incorrectly listed when the submission is published.** After you have reordered the authors, click the **"Save"** button at the bottom of the list.

Affiliations
1. Sample institution

Person Search

Enter the e-mail address of the person which you would like to add to your submission, then click the **search** button.

- If an account exists for this person, you can add them to your submission by clicking the **add** button.
- If no account exists, you can add a new account by clicking the appropriate link at the bottom of the page.

Search Criteria
First Name
Last Name

and/or

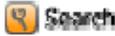E-Mail [   ]

[icon] Search

Person Search

Enter the e-mail address of the person which you would like to add to your submission, then click the **search** button.

- If an account exists for this person, you can add them to your submission by clicking the **add** button.
- If no account exists, you can add a new account by clicking the appropriate link at the bottom of the page.

Search Criteria	
First Name	[ ]
Last Name	[ ]
	and/or
E-Mail	[ ]

[icon] Search

Search Results. 2 people found.

Name	Department	Institution	E-Mail	Add
Last name, first name #1		Institution #1	Email #1	[+] Add
Last name, first name #2		Institution #2	Email #2	[+] Add

Click here to create a new person (If an author is already in the list.)

 Name: **Author #1**

Conflict of Interest

The goals of the Society for Prevention Research (SPR) are to promote the

advancement of science-based prevention programs and policies through empirical research. The Society has a fundamental interest in ensuring that its educational programs and service activities are consistent with these goals. The purpose of this Disclosure Statement is to ask prospective participants in SPR activities to consider whether or not they may have a conflict of interest, financial or otherwise, that may compromise or appear to compromise the objectivity or unbiased nature of their presentations.

Such conflicts of interest may arise out of commitments involving honoraria, consultant relationships, participation in a speakers' bureau, stock holdings or options, royalties, ownership of a company or patent, research contracts or grants, and, in some instances, being an official representative of another organization. (For more information go to SPR website: http://www.preventionresearch.org.)

All presenters at SPR-sponsored meetings will complete the Conflict of Interest Disclosure Statement form. Any conflict of interest should also be announced verbally or in writing (slide, poster, etc.) during presentation at the SPR meeting or activity.

☐   I have no relevant or potential conflicts of interest to disclose.

☐   I **DO** have a potential conflict of interest that creates, or may be perceived as creating, a conflict related to this activity (please describe below).

Type of Relationship (drop down menu)   Company/Entity
    1. Ownership/partnership
    2. Honorarium/consulting fees or other remuneration
    3. Royalties/Profit-sharing
    4. Employment/for-profit organization

Control ID: 1225882   Contact Name: Author   Current Character Count: 50 out of 2800

Additional Details Required of Authors

Research Focus

* Please select your research focus. (Multiple answers are ok)

☐   Academic Achievement

☐   Alcohol

☐   Cancer

- ☐ Cardiovascular Disease
- ☐ Cognitive Development
- ☐ Crime
- ☐ Delinquency
- ☐ Family Violence
- ☐ Gender Differences
- ☐ HIV/AIDS
- ☐ Infant/Child Health Development
- ☐ Injury
- ☐ Maternal Health
- ☐ Mental Health
- ☐ Obesity
- ☐ Occupational Safety
- ☐ Other Chronic/Disabling
- ☐ Other Infectious
- ☐ Physical Development
- ☐ Physical Health
- ☐ Poverty and Economic Issues
- ☐ Pregnancy
- ☐ Race, Culture, Ethnicity
- ☐ Social/Emotional Development
- ☐ Substance Use or Abuse
- ☐ Tobacco
- ☐ Unemployment
- ☐ Youth Violence

Research Population I

* Does your target population focus on an underserved or underrepresented sample?

       Yes/No

Research Population Part II.

If you answered "yes" to the above question, please indicate why you consider your sample underserved or underrepresented.

1. Age
2. Culture
3. Gender
4. Language
5. Region
6. Sexual Orientation
7. Race or Ethnicity
8. Other (describe below)

If you selected "other" please describe below.

Does your research focus on diversity issues such as cultural adaptation, cultural competence, and social innovation?

Yes/No

If you answered "yes" to the above question, please indicate one or more.

1. Cultural adaptation
2. Cultural competence
3. Social innovation

Control ID: 1225882   Contact Name: author   Current Character Count: 50 out of 2800

Proof and Submit

- If you have no errors or omissions in your abstract a **"Submit"** button will appear at the end of the proof.
- If the Error Box appears you must correct all errors before the abstract can be submitted. Once the errors have been resolved the **"Submit"** button will appear.
- **Please carefully proofread each portion of your abstract.** Be particularly careful to make sure your Category selection(s) are correct, that the authors are in the proper order

and associated with the correct institution(s), that Special Characters are displayed in the proper places, and that there are no typographical errors in the text of the title and body of the abstract.

- If you exit the system without submitting the abstract, it will be logged in the system as a draft and will appear in the **"Draft"** section of your **"View Submissions"** page when you reenter the system.

Proof

CONTROL ID: 1225882
TITLE: Test individual paper title
PRESENTATION TYPE: Individual Paper
CURRENT CATEGORY/THEME: Promoting physical health

AUTHORS (LAST NAME, FIRST NAME): Last name, first name.[1]
INSTITUTIONS (ALL): 1. Sample institution, Fairfax, VA, United States.
AWARDS: ECPN Student Poster Contest
ABSTRACT BODY:
Abstract Body: Test individual paper submission abstract body.

Control ID: 1225882   Contact Name: author   Current Character Count: 50 out of 2800

Proof and Submit

- If you have no errors or omissions in your abstract a **"Submit"** button will appear at the end of the proof.
- If the Error Box appears you must correct all errors before the abstract can be submitted. Once the errors have been resolved the **"Submit"** button will appear.
- **Please carefully proofread each portion of your abstract.** Be particularly careful to make sure your Category selection(s) are correct, that the authors are in the proper order and associated with the correct institution(s), that Special Characters are displayed in the proper places, and that there are no typographical errors in the text of the title and body of the abstract.
- If you exit the system without submitting the abstract, it will be logged in the system as a draft and will appear in the **"Draft"** section of your **"View Submissions"** page when you reenter the system.

ORGANIZED PAPER SYMPOSIUM SUBMISSION – you must first create a session.

Control ID: 1225905   Contact Name: Author   Current Character Count: 0 out of 2800

Session/Organized Paper Symposium Title

- Type or copy-and-paste the title of your Session/Organized Paper Symposium into the box below.
- Enter the title in Title Case. Do NOT put the title in quotes and do NOT make the title all caps.

Session Title

Control ID: 1225905   Contact Name: Author   Current Character Count: 0 out of 2800

Title and Body

- Type or copy-and-paste the title and body of your abstract into the boxes below. Please note that if you copy and paste from a word processing software, such as Microsoft Word, any formatting you have done to your document (bolding, italicizing your text) will be lost!

  Note: In order to copy and paste the text of your abstract, you may need to use keyboard shortcuts.
  - To copy text from the text boxes, press CTRL+C (APPLE+C on a Macintosh).
  - To paste text into the text boxes, press CTRL+V (APPLE+V on a Macintosh).
- Enter the title in Title Case. Do NOT put the title in quotation marks and do NOT make the title all caps.
- **Special Characters:** In most cases, Greek letters and other special characters will transfer from your word processing software. The Special Character Palette is available if you need a special character that you are unable to find in your word processor.
- There is a limit of **2,800** characters, including spaces, which is approximately 400 words, for the text of your submission. Authors and institutions will not be counted.
- Press the **"Save"** button at any time to review character usage for this submission.

 Special Characters

 Preview

* Session Title

Symposium Session Title

* **Session Introduction** symposium session introduction abstract

To submit the abstracts within the organized paper symposium go back to the Submission Tab and select "Add or edit a paper abstract to an already created Organized Paper Symposium Session. Reminder: All abstracts within a session must have the same category/theme and for each Symposium there should be 1 Session Introduction with a maximum of 3 presentations within it.

Organized Paper Symposia
   Create a new or edit an existing organized paper symposia SESSION

🖸 Add or edit a paper abstract to an already created Organized Paper Symposia session

Both submission steps must be completed to create a complete session.

Then select the Session title already created so that your abstract is linked to your session.

Select Session

- Please select the Session you are submitting to from the dropdown below.

Session Creator:
Session Title:

To view the submissions you have already submitted:

View Submissions

- To continue working on a draft, click on the pencil icon next to that submission in the **"Drafts"** section below.
- To delete a draft, click on the **"Delete"** icon for that submission. NOTE: Deleted submissions cannot be restored.
- To edit or delete a submission, you must first return it to draft status. To do this, click on the **"Return to Draft"** button for that submission. The submission will then be displayed in the **"Drafts"** section below. **IMPORTANT:** You MUST resubmit the edited submission or it will not be reviewed.
- To view or print a proof of a submission, click on the **"View Proof"** button for that

submission.

- If you have Adobe Acrobat on your computer, you may save an electronic copy of your submission by selecting "Adobe PDF" as your printer, then pressing "Print".
- To view all correspondence sent to you regarding a submission, click on the **"View Email"** button for that submission.

ORGANIZED POSTER FORUM SUBMISSION – you must first create a session.

◻ Organized Poster Forum

Create a new or edit an existing organized poster forum SESSION

◻ Add or edit a poster abstract to an already created Organized Poster Forum session

Both submission steps must be completed to create a complete session.

Control ID: 1225905   Contact Name: Author   Current Character Count: 0 out of 2800

Session/Organized Poster Forum Title

- Type or copy-and-paste the title of your Session/Organized Poster Forum into the box below.
- Enter the title in Title Case. Do NOT put the title in quotes and do NOT make the title all caps.

Please be aware that there for each Poster forum there should be **1 Session Introduction** with a maximum of **8 poster presentations** within it.

- To continue working on a draft, click on the pencil icon next to that submission in the **"Drafts"** section below.
- To delete a draft, click on the **"Delete"** icon for that submission. NOTE: Deleted submissions cannot be restored.
- To edit or delete a submission, you must first return it to draft status. To do this, click on the **"Return to Draft"** button for that submission. The submission will then be displayed in the **"Drafts"** section below. **IMPORTANT:** You MUST resubmit the edited submission or it will not be reviewed.
- To view or print a proof of a submission, click on the **"View Proof"** button for that submission.
- If you have Adobe Acrobat on your computer, you may save an electronic copy of your submission by selecting "Adobe PDF" as your printer, then pressing "Print".

- To view all correspondence sent to you regarding a submission, click on the **"View Email"** button for that submission.

To submit the abstracts within the organized poster forum go back to the Submission Tab and select "Add or edit a paper abstract to an already created Organized Poster Forum Session. Reminder: All abstracts within a session must have the same category/theme and for each Symposium there should be 1 Session Introduction with a maximum of 3 presentations within it.

Organized Poster Forum
 Create a new or edit an existing organized poster forum SESSION

☐ Add or edit a paper abstract to an already created Organized Poster Forum session

Both submission steps must be completed to create a complete session.

Then select the Session title already created so that your abstract is linked to your session.

Select Session

- Please select the Session you are submitting to from the dropdown below.

Session Creator:
Session Title:

Questions?
Please don't hesitate to contact the administrative office with submission questions. Jennifer Lewis will gladly walk you through any of the submission steps. In particular you may benefit from a few minutes of explanation as to how to start the organized symposia submission process.

Jennifer Lewis
Executive Director
Society for Prevention Research
11240 Waples Mill Road Suite 200
Fairfax, VA 22030
Tel: (703)934-4850 ext. 213
Fax: (703)359-7562
Email: jenniferlewis@preventionresearch.org
Website: www.preventionresearch.org